

POCONO FARMS EAST ASSOCIATION, INC.
ANNUAL MEETING
SATURDAY, OCTOBER 26, 2019
MINUTES

Board Members present:

Tykieyen Moore - President, Susan Anderson-Krieg – Vice President, Jose Ramos - Secretary, Ann Delaney – Director, Daniel Broxmeier – Director, Michael Schlegel – Director, Marion Kelly – Director, Josefina Garcia – Director

Board Members absent:

Debra Youngfelt, Treasurer,

Alternate Members present:

Janice Smith-Hughes.

Alternate Members absent:

Gail Riera-Rodriguez.

Staff present:

Robert M. Zito, CMCA, AMS, General Manager.

Members present:

Moore (2-2116), Hughes (7-3137), Westcott (4-3181).

Guests present:

Officer Eric Johnson – Pocono Mountain Regional Police.
John Spina – American Red Cross.

The meeting was called to order by President Tykieyen Moore at 12:05pm in the Community Room of Pocono Farms East Association, 3170 Hamlet Drive, Tobyhanna, PA. The Pledge of Allegiance was recited by those present.

The Board members present introduced themselves.

As first order of business the Board appointed Ms. Anderson-Krieg, Ms. Garcia, and Mr. Zito as Judges of Election.

Mr. Moore introduced Attorney Malaska and then asked the Board to appoint Attorney Malaska as Parliamentarian for the meeting.

1. Approval of 2018 Annual Meeting Minutes

Attorney Malaska asked if there were any objection to consider approving the minutes for the 2018 Annual Meeting. No objections or corrections were noted. He called for a motion.

A motion was made by Ms. Anderson-Krieg, seconded by Ms. Delaney to consider the 2018 Annual Meeting Minutes, and dispense with the reading. All in favor. Motion passed.

A motion was made by Mr. Broxmeier, seconded by Ms. Kelly to approve the Annual meeting minutes from 2018 as presented. All in favor. Motion passed.

2. Nominations and Collection of Proxies

Attorney Malaska asked those present if there were any proxies that needed to be submitted. None were forthcoming. He then asked if anyone who had previously submitted a proxy wanted to revoke their proxy at this time. No requests to revoke proxies were forthcoming.

Attorney Malaska asked for nominations from the floor for Director and Alternate.

Ms. Kelly nominated Ms. Smith-Hughes for the position of Director. Ms. Smith-Hughes declined the nomination.

No further nominations for Director were heard from the floor.

Ms. Anderson-Krieg nominated Ms. Smith-Hughes for the position of Alternate. Mr. Broxmeier seconded the nomination. Ms. Smith-Hughes accepted the nomination.

No further nominations for Alternate were heard from the floor.

Attorney Malaska closed nominations then distributed non-voted proxies received by mail to members of the Board to complete.

3. Guest Presentations

Office Eric Johnson of Pocono Mountain Regional Police gave a brief presentation and took questions from those present.

John Spina of the American Red Cross also gave a brief presentation. Of particular interest was the requirements that the association would need to fulfill to be an emergency shelter.

Attorney Malaska and the Board members thanked both Officer Johnson and Mr. Spina for the time they took to engage with PFE membership.

4. **Secretary's Report – No report.**

5. **Election of Directors and Alternates**

Attorney Malaska asked Mr. Zito to certify that a quorum was present at the meeting. Mr. Zito said that a quorum had been met.

The Judges of Election announced the following results:

DIRECTOR:

THREE-YEAR TERM	
Dan Broxmeier	32 (elected to term ending 10/2022)
Josefina Garcia	47 (elected to term ending 10/2022)

ALTERNATE:

Janice Smith-Hughes	46 (elected to term ending 10/2020)
Josefina Garcia	1 (sitting Director)
Tykieyen Moore	1 (sitting Director)
Michael Schlegel	1 (sitting Director)

6. **Treasurer's Report**

Mr. Zito presented the proposed 2020 budget to those in attendance. Both projected income and expenditures totaled \$181,315.

7. **Old Business – None**

8. **New Business - None**

9. Public Input - None

A motion was made and seconded from the floor to adjourn. All in favor. Motion passed.

The meeting adjourned at 1:06pm.

NEXT ANNUAL MEETING: October 31, 2020 at 12:00 noon.

Submitted by: _____
Robert M. Zito, Recording Secretary

Witnessed by: _____
Jose Ramos, Secretary

Date: October 26, 2019

APPROVED